

**Herefordshire Partnership  
Executive Group meeting, Friday 9<sup>th</sup> September 2011**

**Present:**

Chris Bull – Herefordshire Council / NHS Herefordshire - Chair  
Rob Ball – Hereford and Worcester Fire Service  
David Throup – DEFRA group  
Jake Bharier - Third Sector Board  
Neil Kerr – Herefordshire Business Board  
Charles Hill – West Mercia Police

**In attendance:**

Jenny Lewis – Asst Director, People, Policy & Partnerships  
Nina Bridges – Herefordshire Council  
Philippa Lydford – Herefordshire Partnership Support  
Jane Jones – Herefordshire Partnership Support  
Maxine David - People, Policy & Partnerships

**Apologies:**

Andy Watts – Clinical Commissioning group  
Mark Yates - Hereford and Worcester Fire Service  
Lynda Wilcox – Herefordshire Association of Local Councils  
Liz Smith – West Mercia Probation Service

**1. Welcome, apologies and introductions**

The Chair welcomed everyone to the meeting, especially, new to the group, Jake Bharier, Chair of the Third Sector Board and requested they introduce themselves. Apologies were noted.

**2. Minutes of the previous meeting and Matters Arising**

The Minutes of the previous meeting were agreed.  
Nina Bridges confirmed that a press release would be going out shortly to communicate the value and success of CCTV.

**3. Community Safety Partnership**

Nina Bridges presented the Performance report. Charles Hill provided an update on targets and described current interventions and trends over time. In connection with alcohol and the night time economy, Charles and Sarah Aitken, Assistant Director Health and well-being, are working together around an action plan and the development of Safety Advisory Groups. Charles informed the Group of the multi-agency days, including magistrates, which take place every two months and offered for partners to join in. The recommendations were agreed by the group.

**Charles Hill to bring the Action Plan to a future HPEG meeting and talk at the autumn event**

**Charles Hill to extend invite to multi agency days to HPEG partners**

**Nina Bridges to arrange for future performance information to include trends**

**Philippa Lydford to include communication of partnership working on the October agenda**

4. Herefordshire Voluntary Development Group – the State of Volunteering Annual Report  
Nina Bridges explained the benefits to individuals and those that volunteer, including health, financial, developing new skills etc. 29% of residents in Herefordshire take part in volunteering; the National average is 24%.

A survey carried out in 2008, indicated that in Herefordshire almost 6,000,000 hours of volunteering takes place every year – equivalent to over 3000 full time workers which equates to a £60million wage bill based on average earnings.

The Volunteering Development Group is working to ensure the sustainability of volunteering. The two volunteer centres in the county do not have any central government funding, but receive contributions from Herefordshire Council.

Chris Bull reiterated the need to support and encourage employees to contribute time to volunteering, and for employers to allow for this time to be taken.

Jenny Lewis asked what else this group could do to support this work; Charles Hill suggested a manned stand at the autumn event to promote volunteering, this was agreed.

The recommendation was agreed by the group.

**Action: - Jane Jones to liaise with Nina Bridges for a stand on volunteering at the autumn event.**

#### **5. Herefordshire Business Board update**

Neil Kerr gave an update on the work of the Business Board including achievement of Enterprise Zone status at Rotherwas Business Park. The project is enticing businesses by selling not only a centre of excellence but the Herefordshire lifestyle. Neil thanked the staff of Herefordshire Public Services for their on-going support of the Business Board. Neil gave the group some insight into the history of the site and invited the Group to visit. David Throup asked if there were any possible environmental issues that he could support at an early stage to prevent any hold up. Charles Hill suggested a brainstorming session so there are early inputs from specialists. He offered support from his Officers regarding security advice.

Chris Bull was keen for the Group to undertake a site visit and clarified the Groups' commitment to support this project and include this in promotion of the site.

**Actions: - Philippa Lydford to arrange a Group visit to the Enterprise Zone site and follow on practical partnership support discussion**

**Jane Jones to provide supporting statement of HPEG for the Enterprise zone for promotional use**

Neil then shared with the group the proposed branding designs for Herefordshire. Chris Bull confirmed that this was a branding for place not organisation.

#### **6. Autumn Partnership event agenda**

Jane Jones ran through the proposed agenda. Charles Hill questioned who attended and if locality offices could be invited, this was agreed. The event is a partnership conference, with the format for Community Safety being held to account by stakeholders, yet to be arranged. Neil Kerr offered support and involvement from his sector.

**Action: - Jane Jones to send a suggested invite list to the group.**

**Jane Jones to work with Charles Hill, Neil Kerr and Jake Bharier regarding involvement at the event**

## **7. Work Plan update**

Chris Bull reminded the group of the principles around the work of the Herefordshire Partnership;

- No duplication
- Will add value
- Things that matter to local people (service not bureaucracy)

Four priorities were noted, which are supported by the Business Board, Health and Wellbeing Board etc;

- Supporting the economy
- Support for vulnerable people
- Community safety, crime reduction and public perception
- Working to empower communities

Philippa Lydford commented that some of these priorities need defining, for example, 'vulnerable people' is a huge remit for which to determine who is doing what.

**Action: - Philippa Lydford to talk to key links regarding the priorities, evaluate where the group can add value (what is not being covered elsewhere) and develop the work plan.**

## **8. Organisational restructures including consultation on Partnership support**

Chris Bull gave a brief explanation of the organisational redesign process happening across Herefordshire Public Services. Philippa described the work and reasoning behind the report shared with the group for consultation and the recommendations. It was agreed that the Partnership team were a liaising group for partnership working. The Chair requested that the Group identify potential duplication, to enable working in synergy. The group agreed with the approach taken.

## **9. Information Sharing**

Nina Bridges informed the group of a funding opportunity through the Home Office called the Crime Innovation Fund. The application process is being run on a first come first serve basis.

**Action: - Nina to circulate a briefing note on the Crime Innovation Fund to the group.**

## **10. Any Other Business**

Rob Ball informed the Group of an Automatic Fire Alarms Review that has taken place.

**Action: - Rob Ball to present the Automatic Fire Alarms Review at the October meeting**

## **11. Date and time of next meeting:**

**Wednesday 5<sup>th</sup> October 2011, 9am, Room 18a, Brockington, Hereford**