

Herefordshire Partnership Executive Group
Minutes of a Meeting Held on Friday 4th November 2011

Present:-

Dean Taylor (Chair) (representing Chris Bull)	Herefordshire Public Services (HPS)
Paul Deneen (representing Charles Hill)	Herefordshire Policing Board
Mark Preece (representing Mark Yates)	Hereford & Worcester Fire & Rescue Service
David Throup	DEFRA Group
Jake Bharier	Third Sector Board

In Attendance:-

Jane Jones	Herefordshire Partnership
Philippa Lydford	Herefordshire Partnership
Ashley Tucker	Herefordshire Public Services (HPS)
Jenny Lewis	Herefordshire Public Services (HPS)
Nina Bridges	Herefordshire Public Services (HPS)
Maxine David (taking minutes)	Herefordshire Public Services (HPS)

Apologies:-

Charles Hill	West Mercia Police
Liz Smith	West Mercia Probation Trust
Lynda Wilcox	Herefordshire Association of Local Councils (HALC)
Chris Bull	Herefordshire Public Services (HPS)
Mark Yates	Hereford & Worcester Fire & Rescue Service
Dr Andy Watts	Clinical Commissioning Group
Gary Woodman	Hereford and Worcester Chamber of Commerce / Business Board

1. Welcome, Introductions and apologies

Dean Taylor welcomed everyone, round the table introductions were made and apologies noted.

2. Minutes and Matters Arising, October meeting

Philippa mentioned the minor amendment made to Item 5, removal from the originally circulated draft minutes of the reference to the equality agenda. Subject to this alteration, the minutes were agreed as a true and accurate record.
(Matters Arising – to be addressed)

2.1 Page 3, Item 5, State of Herefordshire Report and JSNA

2.1.1 Action: Jane Jones had received a draft press release from the Research Team and will circulate to the group.

3. Meeting schedule, developing the work plan – Philippa Lydford

A draft meeting schedule was enclosed with the agenda along with a covering report. Philippa explained the background and next steps where discussed.

Group members welcomed the chance to find out more about current work on the challenges and to be able to capture what all partners contribute. All agree to come to the meetings prepared to describe their related activities and agree actions that all can contribute to.

It was agreed that the December meeting combined with a site visit was a good way to stimulate a group discussion and Dean asked all to think about alternative meeting venues/visits to stimulate the groups thinking for the following meetings.

4. **Digital Channels Project – Ashley Tucker**

Ashley delivered a PowerPoint presentation.

Ashley explained the initial focus was for our external service related information on a HPS website, he asked the group if it was the right direction to share information across Herefordshire Council, PCT and Partnership websites?

The group welcomed the initiative and its potential but also acknowledged some of the down sides; parts of Herefordshire still don't have broadband; people's skills; the most at risk i.e. the elderly, won't access the information. Jake commented on how Learning and Skills could assist with some of the down sides.

Ashley continued to explain that the fundamental idea is not just about a website but all platforms, for example, texts and social networks etc. This would get useful information out to the public quickly and easily. Mark informed the group that the fire service has started using Twitter. David gave an example of how effective this could be for communicating flood warnings and all partners websites showing the correct up to date info at the same time and the public being able to view on a Facebook news feed etc.

There will be a test of the prototype in December with the view to re-work through to July 2012 and it will be badged with 'give us your feedback'. The Digital Channels team will work with all interested partners between January and July to continue to develop. Dean reiterated that it was important to get the system up and running first then look at co-production for the next stage. This will be a platform for Herefordshire not just HPS.

Action: Philippa Lydford to circulate the presentation to the group; **Ashley Tucker** to contact partners to discuss future development in due course.

5. **Autumn Event and Pride of Herefordshire Awards – Jane Jones**

Autumn Event

Jane gave feedback on the Autumn Event and talked about the pros and cons of using a community hall, all agreed that it worked well for the community involvement. The feedback from attendees was mostly positive, in respect of the venue, speakers and workshop. Jake talked about taking the Third Sector around communities and thinking of ways to do this so all the localities come back together to understand the bigger picture, not become too 'local' focussed.

Nina circulated summary notes from the localities workshops, which had been shared with the Localities Task and Finish Group and will be incorporated into development of localities. As this event took place in the North of the county It was decided to look at holding the next event in the South. The group discussed the focus of the event and how valuable the face to face networking is. It is also a good forum to build relationships, learn, and inform, empowered people come with knowledge. Dean commented that we don't necessarily have to come away from the event with 'actions', but we do need to be clear where the event fits with the work plan. Jenny suggested that we write to lead council officers with a list of attendees and the positives of this event taking place to enable them to make a more informed decision to attend the next event.

Action: Jane Jones to ensure summary notes from the Autumn event go onto the Partnership website and are shared with locality leads.

Pride Awards

Jane fed back to the group how well received the Awards were. If anyone would like a copy of the photos published in the Journal, please contact Jane. A discussion took place around working with Parish Councillors and Members so there is recognition of what's happening in local communities, and how this can be celebrated. Paul suggested locality leads could start discussions with Members to recognise people in the community. Further thoughts on categories for next year would be welcomed. Paul pointed out that next year is the Diamond Jubilee year and this could be an opportunity to have a winner of winners award – all agreed this was a good idea. It was recognised that other partners also held their own annual or bi-annual awards.

6. Partnership Mapping – Philippa Lydford

A Partnership Group Officer Network approach paper was enclosed with the agenda along with a covering report. The purpose is to better bring together information and development of work across partnership groups, especially those with a statutory remit, to avoid cross-over and be able to describe the whole picture.

The partnership mapping approach was **agreed**.

Mark commented that this could help avoid consultation overload in the future. David asked that the Environment Group was included now, not brought in later – all agreed.

7. Health and Well-being Board update – Philippa Lydford

A written update was enclosed with the agenda. The group are invited to attend the November consultation meetings as listed in the paper and Health and Well-being Strategy event the morning of the 30th January at Point 4, Hereford. The need to be clear about the purpose of the revised Community strategy in the context of the new Health and Well-being Strategy was noted.

Action: Philippa Lydford to share with the group further information on the January event, when available.

8. Communications – Jane Jones

Previously discussed in Item 5.

9. Information Sharing

9.1 West Mercia Police – Paul Deneen

The newly appointed Chief Constable would be visiting Herefordshire Council next week. Alcohol related incidents have decreased, following implementation local initiatives. Paul also asked for official thanks to be noted for all the hard work that had contributed to the success of the Autumn Event and the Pride Awards.

9.2

DEFRA Group – Dave Throup

David explained that they were working with farmers and growers on winter storage to try and alleviate the impact on crops next year following this year being such a dry year.

The Wye Valley (Hay – Monmouth) has reached the final 20 of possible nature improvement areas, if successful this could lead to funding of potentially £1million over three years. Dean asked if our MPs were aware and briefed.

Action: Philippa Lydford to ensure that MPs and the Leader have been briefed.

9.3

Third Sector Board – Jake Bharier

Are in the process of creating a full Board.

9.4

Hereford & Worcester Fire & Rescue Service - Mark Preece

Two different crafts have been purchased by the service following a successful DEFRA funding bid.

10. Any Other Business

None.

Date of Next Meeting

14th December, 9am, Rotherwas, meeting place to be notified